



# SANSKRITHI SCHOOL OF ENGINEERING

Behind SSSS Hospital, Beedupalli knowledge park, Prasanthigram, Puttaparthi - 515134  
Affiliated by JNTUA & Approved by All India Council for Technical Education (AICTE), www.sseptp.org

## IQAC MINUTES OF MEETINGS



**Principal**  
Sanskriti School of Engineering  
Beedupalli Road, Prasanthigram,  
PUTTAPARTHI - 515 134.  
Anantapuramu (Dt) A.P.

## IQAC Meeting

Date: 11.06.2022 | TIME - 10:00AM - 11.00 AM | PLACE: PRINCIPAL CABIN - SSE

### Attendees

Chairman

FACULTY NAME	Designation/Department	Signature
1. Dr.A.Senthil Kumar	Principal - Chair Person	
2. Mrs. K. Maheswari	ECE/CONVENOR	
3. Mr.O. Bhaskar	CSE/CO-CONVENOR	
4. Mr.N.Pavan Kumar	HOD/EEE	
5. Mr.S.Hari Krishan	HOD/ECE	
6. Dr. Raja Reddy	HOD/Mechanical	
7. Dr. Samba Shiva	HOD/H and S	ABSENT
8. Mr.M.Mahendra	HOD/CSE	
9. Dr.A.S.Ramya	HOD/Civil	

### Agenda for the Meeting

**Meeting Objective:** To Discuss about Academic Performance (odd semester), and focus in institutional functioning towards quality.

#### Topics to cover:

- 1.III B Tech I- Sem results analysis
- 2.Remedial Classes
- 3.Guest Lecturesand Quality Initiative
- 4.Quality enhancement-Projects and activities
- 5.Dept File Audit
6. Infrastructure audit and
7. R&D progress


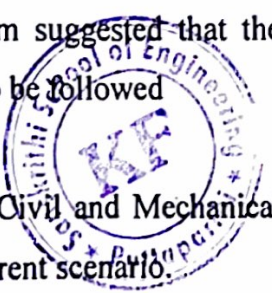

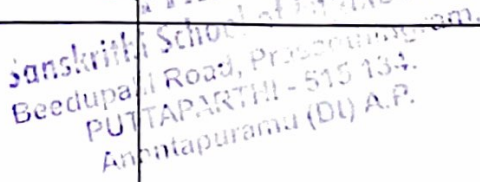


  
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## Minutes of Meeting held on 11/06/2022

Review of agenda points:

N	Subject/Action	Responsibility	Target Date	Remarks
	<b>Welcome &amp; Thank Message</b> Beloved Principal welcome's all the HOD's and IQAC Coordinators for the meeting also He thanked all the HOD's and IQAC Coordinators for their excellent support.	--	11/6/2022	--
	Based on the III year I-Sem results, we identified less than 50% pass in subjects, the following measures to be promote for higher outputs.	Concerned Subject faculty	25/7/2022	1. remedial classes 2. solved answers for previous question papers 3. identify the student leaders
	Guest lectures- Subject experts from government colleges / Industries should invited for guest lecturers for tough subjects and industry areas	All HOD's	20/07/2022	To be implemented by department wise.
	Quality enhancement projects should be identified from final year projects. Each department identify top 4 projects based on the following parameter 1. Academic viability 2. innovation 3. society related work 4. enhance for continuation for future	All HOD's	28/06/2022	--
	As per JNTUA conduct two reviews for SRP projects.	All HOD's	15/07/2022	Need to plan & implement the activities.
	Students Seminars must be encouraged with all department	All HOD's	--	Once in 15 days checking of the document from department wise.
	Infrastructure-Suggested to rectify problems in digital class room (like projector, audio).	--	immediate	Enrich the level of output with high 
	Positive feedback from the students for strengthening the Mechanical and Civil branches. The team suggested that the following points to be followed i) Field activity ii) Importance of Civil and Mechanical Engineering in current scenario.	Mech and Civil Department HOD's 	immediate  	Respective HODs and focus on students high outputs


my Concern  
auto mobiles.

iv) Making more awareness on natural  
resources.

Others:Nil

Signature of coordinator



  
Signature of principal  
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# SANSKRITHI SCHOOL OF ENGINEERING, PUTTAPARTHI

Internal Quality Assessment Cell (IQAC)

20.08.2021

## Action plan for IQAC development

S.No	Name of the Activity	Description	Target	Remarks
1.	Innovative teaching Methods	PPT, Mini projects, poster presentation, video lectures like NPTEL and etc	Per subject 5 activities	Per semester 30 activities should be conducted
2.	Publication: Journal / Book chapter/Conference	Indexed in Scopus/UGC care journals	One per faculty and 4 to 5 per department	Expecting 20 no's in total per semester
3.	Events participating	FDP/Conference/webinar/workshop	Four per department	Expecting 20 no's in total per semester
4.	Events Organizing	Webinar/Seminar/Conference/FDP	Two per department	Total 10 no's per semester
5.	Internship/Industrial visit	Industrial visit	Applicable for all students and Faculties	
6.	Mini project	Design/Programming/Experimental work	Per semester per 3 mini projects	Total 15 no's per semester
7.	Knowledge sharing session	Faculty and students' knowledge sharing session	Weekly one activity should be conducted and it is mandatory for all students and faculties	Applicable for all branches

  
Co-ordinator  


  
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**Sanskriti School of Engineering, Puttaparthi-515 134.**  
Behind Sathya Sai Super Speciality Hospital, Beedupalli knowledge park,  
Prasanthigram

*(Affiliated to JNTUA, Anantapur & Approved by AICTE, New Delhi)*

**Quality Education Using Outcome Based Education**

Mission, Vision & Objectives  
Program Educational Objectives (PEO)  
Graduate Attributes (GA)  
Student learning outcomes (SLO)  
Program outcomes (PO)  
Course outcomes (CO)  
Syllabus, Unit & Lesson Plan Outcomes  
Teaching Methods  
Assessment & Evaluation Tools  
Customizable Rubrics & Marking Schemes  
Continuous Quality Improvement (CQI)  
Outcome-based Education & Accreditation  
Student Success  
Constructive alignment  
Presentation of outcomes with automated mind mapping

**Quality education comes with outcome-based education**

A move to implement software tools to support outcome-based learning, teaching, assessments will benefit in many ways. It will improve learning outcomes and accelerate continuous quality improvement processes. Here are the 10 steps to improve education quality and student achievement with outcome-based education software:

**Mission, Vision & Objectives**

The central feature of OBE software is modelled to improve quality education. Thus, it prepares the mapping of the mission, vision, and values set by the institute with the program educational objectives (PEOs).

**Vision**

To offer high quality education in Engineering to meet the global challenges technically, professionally and ethically with lifelong learning motivation.

**Mission**

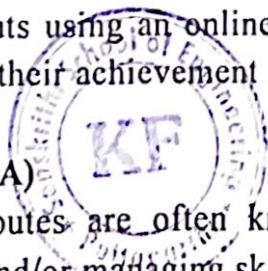
To provide strong theoretical foundation, practical skills, professional conduct critical thinking and to create Engineers for meeting the current and future demands of our nation and the world.

**Program Educational Objectives (PEO)**

In terms of student achievement, PEOs are assessed for a longer duration. What the graduates are envisaged to achieve in their career 4-5 years after graduation. PEO attainment is based on stakeholder inputs using an online survey questionnaire. This will ensure that graduates are broadly satisfied with their achievement in all PEOs.

**Graduate Attributes (GA)**

Graduate attributes are often known as key skills, generic attributes, transferable, employability, soft skills and/or managing skills.



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#### 4. Student learning outcomes (SLO)

student can do as a result of a learning experience. It describes the attributes of their ideal graduates based on their visions, missions, institutional goals or outcomes.

#### 5. Program outcomes (PO)

Program outcomes are the sets of competencies (related knowledge, skills, and attitudes) that all learners are expected to demonstrate. These desired outcomes are mapped to the expected learning outcomes in specific courses. The desired course and learning outcomes are attained through assessment and evaluation tools.

#### 6. Course outcomes (CO)

Course outcomes refer to the knowledge, values, and skills all learners are expected to demonstrate at the end of a course. Learning outcomes are mapped to course outcomes and program outcomes.

#### 7. Syllabus, Unit & Lesson Plan Outcomes

Course outcomes lead to lesson outcomes. Create a syllabus, unit, and lesson plan to link with the learning outcomes of each teaching activity. This aids coherence and cohesion in student learning.

#### 8. Teaching Methods

Technology-enabled performance demonstration of pedagogical learning through video lectures, podcasts, and slide presentations would innovate and enhance students' learning experience. Technology-aided teaching methods and assessments would enable education institutions to accurately and perfectly map with the targeted outcome. This enables students and faculty to work together as partners toward achieving a visible and clear goal.

#### 9. Assessment & Evaluation Tools

Implementing OBE further translates to the quality and orientation of the faculty members. The core mission of teaching is to build the learning competencies. Online tests, assignments, quizzes and puzzles, and evaluation of courses/faculty through a survey questionnaire or the attainment of PEOs

#### 10. Customizable Rubrics & Marking Schemes

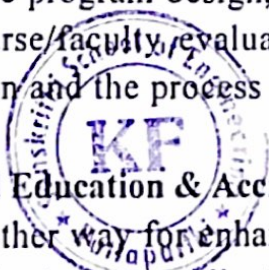
Assessment of writing, oral communication, critical thinking, or information literacy often requires rubrics. Automated rubrics are standardized scoring guides that assist evaluators to make assessment more transparent, easy, consistent, and objective. They even determine the quality of student work in a consistent manner.

#### 11. Continuous Quality Improvement (CQI)

Quality in higher education comes with CQI. Online assessment and evaluation process provide critical information to faculty and administrators. They also give real-time reports on the effectiveness of the program design, delivery, and objectives. CQI tools based on digital feedback loops through course/faculty evaluations easily. They will enable the institution to enhance the quality of education and the process will continue year after year.

#### 12. Outcome-based Education & Accreditation

Yet another way for enhancement of quality of education in schools, higher education is gaining accreditation. Accreditation Management System offers automated tools which enable



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higher education institutes to easily measure the achievement of the outcomes. It also lets an institution improve the quality of higher education accordingly.

### **3. Student Success**

There is a paradigm shift from traditional OBE to technology-based, learner-centred result-oriented OBE. This is reflected in the key purpose that technology enhances learning and performance abilities of students before they leave the institution. Structuring colleges, universities and higher education institutions to achieve and maximize learning outcomes of students is the key to OBE principles.

### **4. Constructive alignment**

Constructive alignment or linking learning outcomes to multiple curriculum elements is unique to OBE. Mapping skills, competencies, PEO's, PO & CO, teaching methods and assessments with the learning outcomes foster better student achievement and educational quality.

### **5. Presentation of outcomes with automated mind mapping**

Mind maps can be used to trigger & represent complex ideas and relationships, to assist in thinking, writing, and decision making. Students gain a non-linear form of outlining with mind mapping. The power of auto-generated mind maps represent the way curriculum elements are arranged, classified and grouped instantly and easily.



  
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**SANSKRITHI SCHOOL OF ENGINEERING, PUTTAPARTHI**  
**Internal Quality Assessment Cell (IQAC)**

**Meeting Information**

**Type of Meeting** : IQAC meeting **Venue** : SSE Principal Chamber  
**Date** : 18.08.2021 **Facilitator** : Dr.A.Senthil Kumar  
**Time** : 09.00 A.M **Ms.A.S.Ramya**

Present Attendees				
Sl.No	Committee members	Department	Designation	Signature
1.	Dr.A.Senthil Kumar	Principal - Chair Person		
2.	Ms.A.S.Ramya	Civil	AP and IQAC Coordinator	
3.	Mr.G.Harish Kumar	Civil	AP	
4.	Mr.Prasad Reddy	CSE	Asso.Prof	
5.	Mr.N.Pavan Kumar	EEE	Asso.Prof	
6.	Mr.S.Harikrishan	ECE	Asso.Prof	
7.	Dr. Raja Reddy	Mechanical	Asso.Prof	

Dr. Samba Reddy H & S



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### Agenda

Sl.No.	Points discussed	Action to be made	Responsibility	Target Date	Remarks
1.	Formation of IQAC for the academic year 2021-22	<ul style="list-style-type: none"> <li>Importance of the IQAC meeting and its mission are delivered</li> <li>Output requirements for students and faculties improvements should be planned</li> </ul>	All HODs and Faculty Members	21.08.2021	-
2.	Preparing action plan for the year of 2021-22	<ul style="list-style-type: none"> <li>Action plan should be prepare for the upcoming year of 2020-21</li> </ul>	IQAC Coordinator	25.08.2021	-
3.	Students Attendance	<ul style="list-style-type: none"> <li>All the faculties are requested to monitor the students attendance</li> <li>Proper action to be taken for irregular students</li> </ul>	All HODs and Class advisors	Continuous	-
4.	Midterm and Semester exam performance	<ul style="list-style-type: none"> <li>Midterm and Semester exam performance should be increased by conducting special coaching or extra classes for tough subjects</li> </ul>	All Faculty Members	Up to end semester	-
5.	Syllabus and laboratory coverage	<ul style="list-style-type: none"> <li>All the faculties are requested to complete their syllabus within the stipulated period</li> </ul>	All Faculty Members	21.08.2021	-
6.	List of students who are having backlogs (From 1 <sup>st</sup> year to Final Year)	<ul style="list-style-type: none"> <li>All class advisors should have/prepare the list of students who are having backlogs from their 1st sem to Final sem)</li> </ul>	All Class advisors	21.08.2021	-
7.	Improvement/study plan for students who are having backlogs	<ul style="list-style-type: none"> <li>All the faculties are requested to make action plan for students who are having backlogs for their respective subjects whom they handling.</li> </ul>	All Faculty Members	21.08.2021	-
8.	Students feedback about faculty/institution and action taken	<ul style="list-style-type: none"> <li>All the HODs are requested to analyze the students feed back form for each subjects</li> <li>To analyze the feed back and take necessary action those who are got negative comments</li> </ul>	All HODs and Faculty Members	21.08.2021	-
9.	Class committee meeting- Start up	<ul style="list-style-type: none"> <li>All the HODs are requested to handle class committee meeting on every month</li> </ul>	All HODs and Class advisors	Continuous	-




  
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		<ul style="list-style-type: none"> <li>Based on the students queries/ requirements, the HODs are requested to take necessary steps on it</li> </ul>			
10	Students' interaction with external world like workshop, seminar, conference, project expo and etc	<ul style="list-style-type: none"> <li>All the faculty members are responsible to encourage the students to interact with external world like workshop, seminar, conference, project expo and etc</li> <li>To encourage each student attend one external activity per semester from IInd year onwards</li> </ul>	All HODs and Faculty Members	Continuous	-
11	Innovative teaching methods	<ul style="list-style-type: none"> <li>All the faculties should implement atleast one innovative method (PPT, Video lectures, NPTEL, Poster presentation, Assignments, Miniprojects, Internship and etc) per unit</li> </ul>	All Faculty Members	Continuous	-
12	Student Internship (From 2 <sup>nd</sup> year onwards)	<ul style="list-style-type: none"> <li>All the students are encouraged to visit industrial area during their semester holidays from second year onwards</li> <li>Students should submit the certificate of internship to the respective coordinators</li> </ul>	All students	Continuous	-
13	Faculty Internship at least per year one	<ul style="list-style-type: none"> <li>All the HODs and faculty members are requested to avail one week industrial training programme per year</li> </ul>	All Faculty Members	Continuous	-
14	Mini projects	<ul style="list-style-type: none"> <li>All the students are encouraged to involve the miniprojects for each subject based on what they learned in it</li> <li>Atleast one/two miniprojects are requested to submit per subject.</li> </ul>	All faculties and students	Continuous	-
15	Student Project Team (Combined 2 <sup>nd</sup> , 3 <sup>rd</sup> and 4 <sup>th</sup> year)	<ul style="list-style-type: none"> <li>All the students are requested to involve the project activities with their seniors</li> <li>The team may consists of combination of 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> year students</li> </ul>	All students	Continuous	-
16	File maintenance/ documentation- uniform to all branches	<ul style="list-style-type: none"> <li>All the faculties are requested to maintain the file properly and update it accordingly</li> </ul>	All HODs and Faculty Members	Continuous	-



  
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17	Experts talk/ classes for tough subjects	<ul style="list-style-type: none"> <li>HODS are requested to identify the tough/design subjects</li> <li>Afterwards to arrange the expert talk/ classes for students for the tough subjects</li> </ul>	All HODs and Faculty Members	25.08.2021	-
18	Organizing national level symposium/ workshop seminar/ conference and etc.	<ul style="list-style-type: none"> <li>Each branches are requested to conduct department activities like national level seminar/ workshop/ symposium and etc.</li> </ul>	All HODs and Faculty Members	Continuous	-
19	Alumni Meet on every year	<ul style="list-style-type: none"> <li>All department faculties are requested to arrange the alumni meet on every year</li> </ul>	All HODs, Faculty Members and students	Continuous	-
20	Publication by faculties and students	<ul style="list-style-type: none"> <li>All the faculties should publish atleast one journal per semester in UGC/Scopus</li> <li>Students are also encouraged to convert their project report into paper and submit into UGC/Scopus indexed journals</li> </ul>	All Faculty Members and Students	Continuous	-
21	Uniform college header	<ul style="list-style-type: none"> <li>All the branches are should follow same college header for all the documents</li> </ul>	All HODs and Faculty Members	Continuous	-
22	Website updating	<ul style="list-style-type: none"> <li>All the faculties should update their profile periodically</li> </ul>	All Faculty Members	Continuous	-
23	Faculty knowledge sharing session and students' knowledge sharing session	<ul style="list-style-type: none"> <li>Students and faculty knowledge sharing session should be planned and arrange weekly once.</li> <li>All branch students and faculties should are present their knowledge in this session by routine manner.</li> </ul>	Knowledge sharing session coordinator	Continuous	-

  
Co-ordinator



  
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# SANSKRITHI SCHOOL OF ENGINEERING, PUTTAPARTHI

## Internal Quality Assessment Cell (IQAC)

17.08.2021

### Circular

Circular No: SSE/IQAC/002

The IQAC meeting had to be conducted on 12.08.2021 at 09.00 A.M. As of unexpected cause, the meeting is postponed on 18.08.2021 at 09.00 A.M. The following committee members should attend the meeting in Principal Chamber without fail.

### Reformulation of IQAC Committee Members

No	Committee members	Department	Designation	Signature
1.	Dr.A.Senthil Kumar	Principal - Chair Person		
2.	Ms.A.S.Ramya	Civil / Convener	AP	
3.	Mr.G.Harish Kumar	Civil	AP	
4.	Mr.Prasad Reddy	CSE	Asso.Prof	
5.	Mr.N.Pavan Kumar	EEE	Asso.Prof	
6.	Mr.S.Hari Krishan	ECE	Asso.Prof	
7.	Dr. Raja Reddy	Mechanical	Asso.Prof	
8.	Dr.Samba Shiva	H and S	AP	

Co-ordinator



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## SANSKRITHI SCHOOL OF ENGINEERING, PUTTAPARTHI

### Internal Quality Assessment Cell (IQAC)

12.08.2021


#### Circular

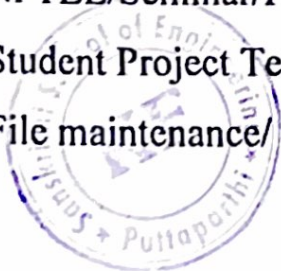
Circular No:SSE/IQAC/001

The IQAC meeting has to be planned to conduct on 12.08.2021 at 4.00 P.M. All the committee members are requested to attend the meeting in Principal Chamber.

#### Agenda of the Meeting

1. Formation of IQAC for the academic year 2021-22
2. Preparing action plan for the year of 2021-22
3. Students Attendance
4. Midterm and Semester exam performance
5. Syllabus and laboratory coverage
6. List of students who are having backlogs (From 1<sup>st</sup> year to Final Year)
7. Improvement/study plan for students who are having backlogs
8. Students feedback about faculty/institution and action taken
9. Class committee meeting-Start up
10. Students' interaction with external world like workshop, seminar, conference, project expo and etc.
11. Innovative teaching methods
12. Student Internship (From 2<sup>nd</sup> year onwards)
13. Faculty Internship at least per year one
14. Miniprojects
15. NPTEL/Seminar/Project/Placement hour
16. Student Project Team (Combined 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> year)
17. File maintenance/ documentation- uniform to all branches

  
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18. Experts talk/ classes for tough subjects
19. Organizing national level symposium/ workshop/ seminar/ conference and etc.
20. Alumni Meet on every year
21. Publication by faculties and students
22. Uniform college header
23. Website updating
24. Faculty knowledge sharing session and students' knowledge sharing session
25. Preparing students committee members

### IQAC Committee Members

Sl.No	Committee members	Department	Designation
1.	Dr.A.Senthil Kumar	Principal - Chair Person	
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7.	Mr.Samba Shiva	H and S	AP

*[Signature]*  
Convener 12/8/21



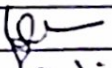
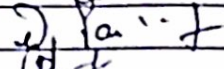

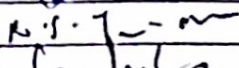
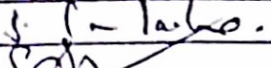
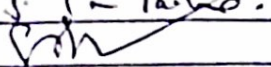
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Principal

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Anantapuramu (Dt) A.P.



# Minutes of meeting held with IQAC members

on 12.11.2019 at 11:00 A.M.

S.No.	Department	Committee members	SIGNATURE
1	CIVIL	Mrs.V.R.Uma	
2	EEE	Mr. N. Pavan Kumar	
3	MECHANICAL	Mr. B.A.Chandra Shekar	
4	H & S	Mr. N. Manian	
5	ECE	Mr. S. Harikrishnan	
6	CSE	Mr. C. Siva Kumar	

## AGENDA:

1. Conducting Alumni Meet
2. Publications by faculty members and students
3. Improvement of academic performance.

Following points are discussed:

### 1. Conducting Alumni Meet :

The members discussed about to host an Alumni meet on 7/12/2019 to the first batch of students of an Institution is always equivalent to the first child for a mother so are the students of batch 2015-2019. Many provide a variety of benefits and services that help alumni maintain connections to their educational institution and fellow graduates.

### 2. Publications by faculty members and students:

The meeting discussed the issues pertaining to publications by faculty members and students in reputed journals and also encourage the students to present papers in National/International seminars

### 3. Improvement of academic performance:

In all the department Pre final exams are scheduled from 8<sup>th</sup> November to 15<sup>th</sup> November, to improve the performance of the students in the end exam.

  
COORDINATOR



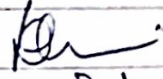
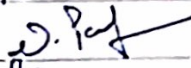

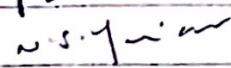
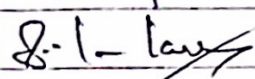
  
Principal  
Sanskriti School of Engineering  
Beedupalli Road, Prasanthangam,  
PUTTAPARTHI - 515 134.  
Anantapuramu (Dt) A.P.





## SANSKRITHI SCHOOL OF ENGINEERING


IQAC members are advised to attend the meeting on 6/11/2018 at 11.00 am.

S.NO.	Department	Committee member	SIGNATURE
1	CIVIL	Mrs.PARVATHI DEVI.A	
2	EEE	Mr. PAVAN KUMAR.N	
3	MECHANICAL	Mr.N.Sreeram	
4	H&S	Mr.N.Manian	
6	ECE	Mr.S.Harikrishnan	
8	CSE	Mr.C.SIVAKUMAR	

### AGENDA:

1. Student's attendance performance.
2. Progress of Pre-final exam
3. Internal lab exam status and students feed back
4. Any other points discussed.

COORDINATOR

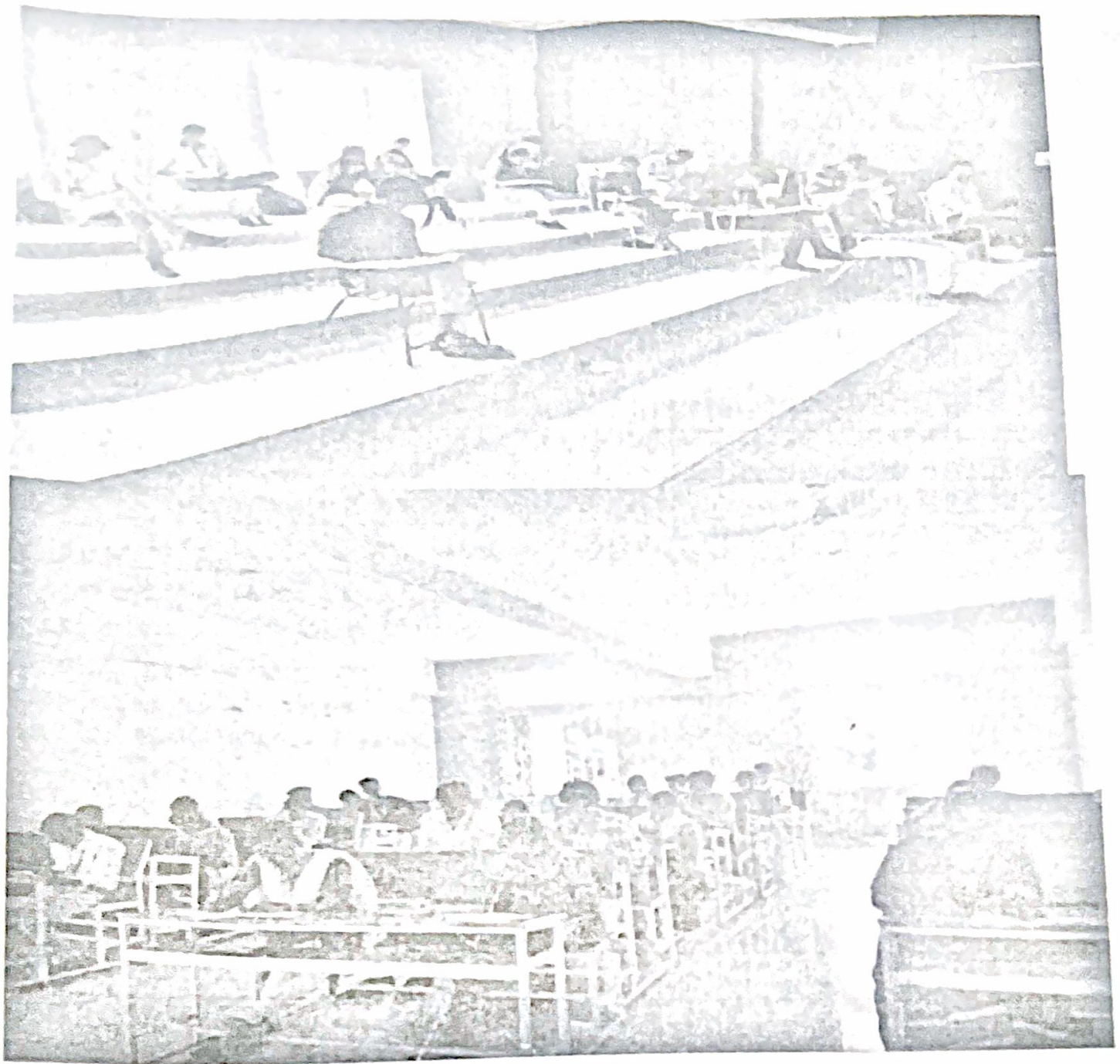
Mrs.PARVATHI DEVI.A(CIVIL) - 

Mr. C.SIVAKUMAR(CSE) - 



  
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Sanskriti School of Engineering  
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PRE FINAL EXAMS



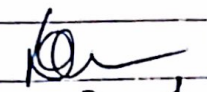
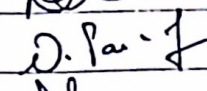
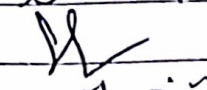
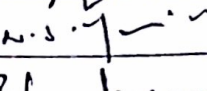
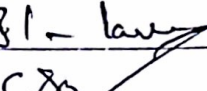

*[Handwritten Signature]*  
**Principal**

**Sanskriti School of Engineering**  
Beedupalli Road, Prasanthnigram,  
PUTTAPARTHI - 515 134,  
Anantapuramu (Dt) A.P.



## Minutes of meeting held with IQAC members

on 6/11/2018 at 11.00am.

S.NO.	Department	Committee member	SIGNATURE
1	CIVIL	Mrs.PARVATHI DEVI.A	
2	EEE	Mr. PAVAN KUMAR.N	
3	MECHANICAL	Mr.N.Sreeram	
4	H&S	Mr.N.JManian	
6	ECE	Mr.S.Harikrishnan	
8	CSE	Mr.C.SIVAKUMAR	

Following points are discussed:

### 1. Student's attendance performance:

identified the students those who are having less than 65% And informed to the parents to meet the respective counsellors and faculties. By doing this parents came to know about their ward and they will make sure that this mistake wont repeat by the student next time on wards.

### 2. Pre-Final exam and students feed back:


In all the departments Pre final exams are scheduled from 3<sup>RD</sup> November to 10<sup>th</sup> November, to improve the performance of the students in the end exam.

Two exams are over in all departments and students given very good feed back on these exams.

### 3. Internal lab exam status and students feed back:

In all the departments lab internals are finished and those are evaluated and marks also displayed to students. students given very good feed back on these exams.


COORDINATOR

Mrs.PARVATHI DEVI.A(CIVIL) - 

Mr. C.SIVAKUMAR(CSE) - 

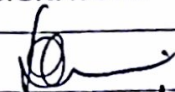
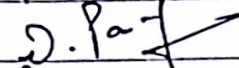
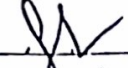
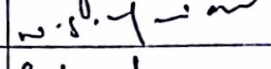
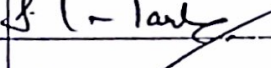



  
PRINCIPAL

  
Principal  
Sanskriti School of Engineering  
Beedupalli Road, Prasanthiagram,  
PUTTAPARTHI - 515 134.  
Anantapuramu (Dt) A.P.

# Minutes of meeting held with IQAC members

on 05/10/2018 at 11.00am.

S.NO.	Department	Committee member	SIGNATURE
1	CIVIL	Mrs.PARVATHI DEVI.A	
2	EEE	Mr. PAVAN KUMAR.N	
3	MECHANICAL	Mr.N.Sreeram	
4	H&S	Mr.N.Manian	
6	ECE	Mr.S.Harikrishnan	
8	CSE	Mr.C.SIVAKUMAR	

Following points are discussed:

1. All the members discussed Student's attendance performance and identified the students those who are having less than 65% :And decided to follow these points in order to improve their attendance from the past months, Intimating to the student parents (those having less than 65% ) and also to sending the attendance through letters. By doing this parents also came to know about their ward as well as motivate them to attend the college regularly. This is going on regularly with the help of class teachers and counsellors.

2. How to improve midterm and End exam Performance:

All the members are decided to conduct pre final exams to improve the performance of the students in the end exam.

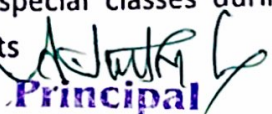
Also some members suggested to solve some previous question papers in the class after completion of their syllabus.

Improve results in the mid 2 exam will be achieved by conducting slip tests, it is going on regularly in every department for tough subjects and also for all subjects in some of the departments.

3. Improving the result for Students having backlogs:

For clearing the backlogs members are proposed to conduct some special classes in the sports/library hours for the failure students and also some special classes during the holidays to guide and help the students to clear the failed subjects



  
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#### 4. Syllabus coverage:

Collected the syllabus coverage from the respective department coordinators and identified the syllabus lagging subjects and proposed to take some extra classes to finish the syllabus before one week from the last working day.

#### 5. Laboratory status:

Collected the lab experiment completion data from the respective members and also proposed to conduct lab internal exam to improve the performance.

#### 6. Any other points discussed:

Discussed to update the lecture notes in the moodle.

#### COORDINATOR

Mrs. PARVATHI DEVI.A(CIVIL) -

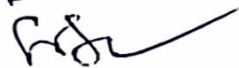
Mr. C.SIVAKUMAR(CSE) -

  
PRINCIPAL  
Principal  
Janskrithi School of Engineering  
Beedupalli Road, Prasanthingram,  
PUTTAPARTHI - 515 134.  
Anantapuramu (Dt) A.P.



# Minutes of meeting held with IQAC members

on 05/09/2018 at 11.00am.

S.NO.	Department	Committee member	SIGNATURE
1	CIVIL	MRS.PARVATHI DEVI.A	
2	EEE	MR.PAVAN KUMAR.N	
3	MECHANICAL	MR .N.SREERAM	
4	H&S	G.MADHURIMA	
5	ECE	MR.S.HARIKRISHNAN	
6	CSE	C.SIVAKUMAR	

Following points are discussed:

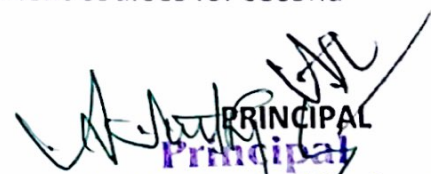
1. We discussed Student's attendance performance.
2. Student's midterm performance and number of absentees.
3. Members are proposed to conduct slip tests for second year students to improve their performance.
4. Members are discussed to intimate the student's parents regarding the same and request the parents to instruct their children.
5. We discussed to inform the concerned proctor staff to council the students to motivate the students regarding preparation for the midterm and main exams
6. We discussed Syllabus coverage and discussed Laboratory status.
7. Based on student's feedback we proposed to conduct skill development courses for second years also.

COORDINATOR

PARVATHI DEVI.A(CIVIL)

C.SIVAKUMAR(CSE)



  
PRINCIPAL  
Principal  
Sankrithi School of Engineering  
Beechupalli Road, Prasanthinagar  
PUTTAPARTHI - 515 134.  
Anantapuramu (D) A.P.



## Minutes of meeting held with IQAC members

on 04/08/2018 at 11.00am.

S.NO.	Department	Committee member	SIGNATURE
1	CIVIL	MRS.PARVATHI DEVI.A	
2	EEE	MR.PAVAN KUMAR.N	
3	MECHANICAL	MR .N.SREERAM	
4	H&S	G.MADHURIMA	
5	ECE	MR.S.HARIKRISHNAN	
6	CSE	C.SIVAKUMAR	

Following points are discussed:

1. We discussed Student's attendance performance.
2. Student's midterm performance and number of absentees.
3. Members are proposed to conduct slip tests for second year students to improve their performance.
4. Members are discussed to intimate the student's parents regarding the same and request the parents to instruct their children.
5. We discussed to inform the concerned proctor staff to council the students to motivate the students regarding preparation for the midterm and main exams
6. We discussed Syllabus coverage and discussed Laboratory status.
7. Based on student's feedback we proposed to conduct skill development courses for second years also.


COORDINATOR

PARVATHI DEVI.A(CIVIL)

C.SIVAKUMAR(CSE)



PRINCIPAL

  
Principal  
Sanskriti School of Engineering  
Beedupalli Road, Prasanthingram,  
PUTTAPARTHI - 515 134,  
Anantapuramu (Dt) A.P.



# SANSKRITHI SCHOOL OF ENGINEERING

IQAC members are advised to attend the meeting on 25/04/2018 at 11.00am

S.NO.	Department	Committee member	SIGNATURE
1	CIVIL	PARVATHI DEVI.A	
2	EEE	P.VINODKUMAR	
3	MECHANICAL	N.SREERAM	
4	H&S	S.NAGARAJU	
5	H&S	G.MADHURIMA	
6	ECE	D.HARITHA	
7	CSE	V.SUDHAKAR	
8	CSE	Mr. Gyan chand yadav	

## AGENDA:

1. Student's attendance performance.
2. Semester result performance.
3. To intimate the students parents regarding the same and request the parents to instruct their children.
4. To inform the concerned proctor staff to council the students to motivate the students regarding preparation for the midterm and main exams.
5. Syllabus coverage.
6. Laboratory status.
7. Any other points discussed.

COORDINATOR



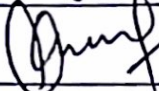
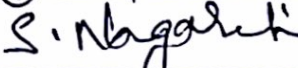
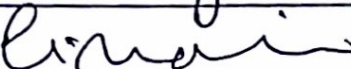

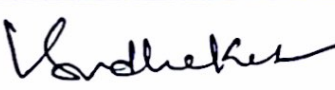



Principal  
Sanskriti School of Engineering  
Beedupalli Road, Prasanthi  
PUTTAPARTHI - 515 101  
Andhra Pradesh



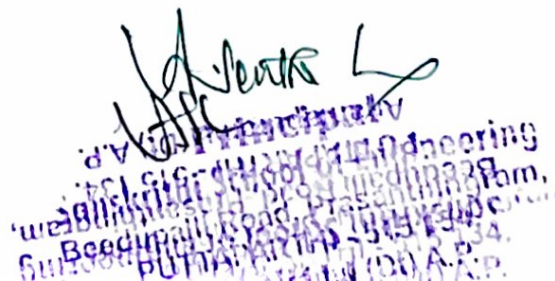
# Minutes of meeting held with IQAC members

On 25/04/2018 at 11.00am

S.NO.	Department	Committee member	SIGNATURE
1	CIVIL	PARVATHI DEVI.A	
2	EEE	P.VINODKUMAR	
3	MECHANICAL	N.SREERAM	
4	H&S	S.NAGARAJU	
5	H&S	G.MADHURIMA	
6	ECE	D.HARITHA	
7	CSE	V.SUDHAKAR	
8	CSE	Mr. Gyan chand yadav	

## Following points are discussed:

1. Members are discussed about Student's attendance performance.
2. Members are discussed to conduct special classes for first students those who failed in semester exam.
3. Members are proposed to conduct pre final exams for students to improve their performance.
4. We discussed Syllabus coverage and proposed to take extra classes for incomplete subjects.
5. Members are discussed to intimate the student's parents regarding the same and request the parents to instruct their children.
6. We discussed to inform the concerned proctor staff to council the students to motivate the students regarding preparation for the midterm and main exams.





# SANSKRITHI SCHOOL OF ENGINEERING

IQAC members are advised to attend the meeting on 24/03/2018 at 11.00am

S.NO.	Department	Committee member	SIGNATURE
1	CIVIL	PARVATHI DEVI.A	
2	EEE	P.VINODKUMAR	
3	MECHANICAL	N.SREERAM	
4	H&S	S.NAGARAJU	
5	H&S	G.MADHURIMA	
6	ECE	D.HARITHA	
7	CSE	V.SUDHAKAR	
8	CSE	Mr. Gyan chand yadav	

## AGENDA:

1. Student's attendance performance.
2. Semester result performance.
3. To intimate the students parents regarding the same and request the parents to instruct their children.
4. To inform the concerned proctor staff to council the students to motivate the students regarding preparation for the midterm and main exams.
5. Syllabus coverage.
6. Laboratory status.
7. Any other points discussed.

COORDINATOR

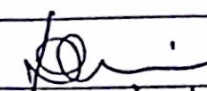
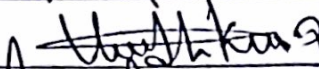
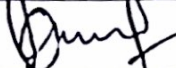
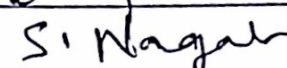
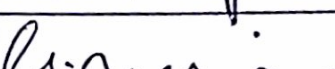

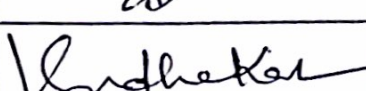
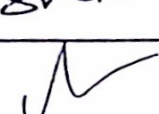


Principal  
Sanskriti School of Engineering  
Beedupalli Road, Prasanth Nagar,  
PUTTAPARTHI.



## Minutes of meeting held with IQAC members

On 24/03/2018 at 11.00am

S.NO.	Department	Committee member	SIGNATURE
1	CIVIL	PARVATHI DEVI.A	
2	EEE	P.VINODKUMAR	
3	MECHANICAL	N.SREERAM	
4	H&S	S.NAGARAJU	
5	H&S	G.MADHURIMA	
6	ECE	D.HARITHA	
7	CSE	V.SUDHAKAR	
8	CSE	Mr. Gyan chand yadav	

Following points are discussed:

1. We discussed Student's attendance performance.
2. Members are proposed to conduct pre final exams for students to improve their performance.
3. We discussed Syllabus coverage and proposed to take extra classes for incomplete subjects.
4. Members are discussed to intimate the student's parents regarding the same and request the parents to instruct their children.
5. We discussed to inform the concerned proctor staff to council the students to motivate the students regarding preparation for the midterm and main exams.



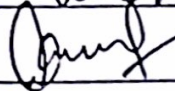
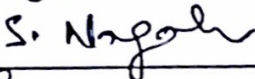




  
COORDINATOR



  
Principal  
Sanskriti School of Engineering  
Beedupalli Road, Prasanthnagar,  
PUTTAPARTHI - 515 136.


## Minutes of meeting held with IQAC members


on 23/02/2018 at 11.00am.


S.NO.	Department	Committee member	SIGNATURE
1	CIVIL	PARVATHI DEVI.A	
2	EEE	P.VINODKUMAR	
3	MECHANICAL	N.SREERAM	
4	H&S	S.NAGARAJU	
5	H&S	G.MADHURIMA	
6	ECE	D.HARITHA	
7	CSE	V.SUDHAKAR	
8	CSE	Mr. Gyan chand yadav	

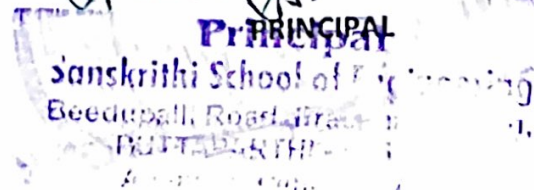
Following points are discussed:

1. We discussed Student's attendance performance.
2. Student's midterm performance and number of absentees.
3. Members are proposed to conduct slip tests for second year students to improve their performance.
4. Members are discussed to intimate the student's parents regarding the same and request the parents to instruct their children.
5. We discussed to inform the concerned proctor staff to council the students to motivate the students regarding preparation for the midterm and main exams
6. We discussed Syllabus coverage and discussed Laboratory status.
7. Based on student's feedback we proposed to conduct skill development courses for second years also.

  
COORDINATOR



  
Principal







# SANSKRITHI SCHOOL OF ENGINEERING

IQAC members are advised to attend the meeting on 23/02/2018 at 11.00 am.

S.NO.	Department	Committee member	SIGNATURE
1	CIVIL	PARVATHI DEVI.A	
2	EEE	P.VINODKUMAR	
3	MECHANICAL	N.SREERAM	
4	H&S	S.NAGARAJU	
5	H&S	G.MADHURIMA	
6	ECE	D.HARITHA	
7	CSE	V.SUDHAKAR	
8	CSE	Mr. Gyan chand yadav	

## AGENDA:

1. Student's attendance performance.
2. To identify the students who are absent for the test.
3. Students midterm performance result performance.
4. To intimate the students parents regarding the same and request the parents to instruct their children.
5. To inform the concerned proctor staff to council the students to motivate the students regarding preparation for the midterm and main exams.
6. Semester result performance if applicable.
7. Syllabus coverage.
8. Laboratory status.
9. Any other points discussed.

COORDINATOR



Principal  
Sanskriti School of Engineering  
Beedupalli Road, Prasanthi,  
PUTTAPARTHI - 515 134,  
Anantapuramu (Dt) A.P.



# SANSKRITHI SCHOOL OF ENGINEERING

IQAC members are advised to attend the meeting on 31/01/2018 at 11.00 AM

S.NO.	Department	Committee member	SIGNATURE
1	CIVIL	PARVATHI DEVI.A	
2	EEE	P.VINODKUMAR	
3	MECHANICAL	N.SREERAM	
4	H&S	S.NAGARAJU	
5	H&S	G.MADHURIMA	
6	ECE	D.HARITHA	
7	CSE	V.SUDHAKAR	
8	CSE	Mr. Gyan chand yadav	

## AGENDA:

1. Student's attendance performance
2. To intimate the students parents regarding the same and request the parents to instruct their children.
3. To inform the concerned proctor staff to council the students to motivate the students regarding preparation for the midterm and main exams.
4. Semester result performance.
5. Syllabus coverage.
6. Laboratory status.
7. Any other points discussed.

COORDINATOR

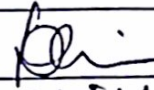
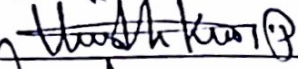
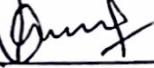
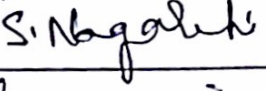

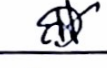
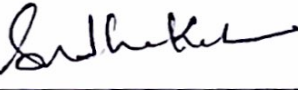
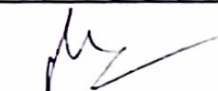


PRINCIPAL,  
Sanskriti School of Engineering  
Beedupalli Road, Prasa  
PUTTAPARTHI - 51  
Anantapuramu (D), A.P.



## Minutes of meeting held with IQAC members

on 31/01/2018 at 11.00 AM.

S.NO.	Department	Committee member	SIGNATURE
1	CIVIL	PARVATHI DEVI.A	
2	EEE	P.VINODKUMAR	
3	MECHANICAL	N.SREERAM	
4	H&S	S.NAGARAJU	
5	H&S	G.MADHURIMA	
6	ECE	D.HARITHA	
7	CSE	V.SUDHAKAR	
8	CSE	Mr. Gyan chand yadav	

Following points are discussed:

1. Members are proposed to conduct special classes for students with more backlogs.
2. Members are proposed to conduct coaching classes for students to improve the result.
3. Members are proposed to conduct skill development classes for third years.
4. Discussed about the semester result performance
5. Discussed about Student's attendance performance.
6. Discussed to intimate the student's parents regarding the result and attendance performance and request the parents to instruct their children.
7. Discussed to council the students through concerned proctor staff to motivate the students regarding preparation for the midterm exam.
8. Discussed about Syllabus coverage and Laboratory status.

  
COORDINATOR



  
PRINCIPAL

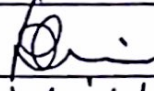
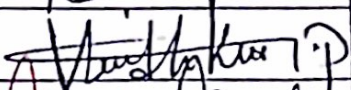
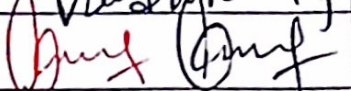
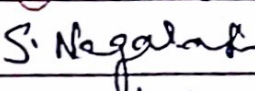
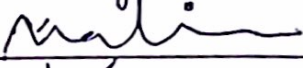

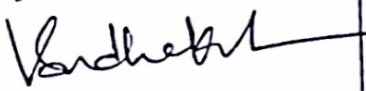
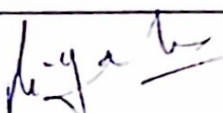
Sanskriti School of Engineering  
Beedupalli Road, Prasanthi  
PUTTAPARTHI - 515 101



# SANSKRITHI SCHOOL OF ENGINEERING

Behind super hospital, Beedupalli Road, Prasanthigram, Puttaparthi-515134

## REFORMATION OF INTERNAL QUALITY ASSESSMENT CELL MEMBERS WITH EFFECT FROM JAN 2018

S.NO.	Department	Committee member	SIGNATURE
1	CIVIL	PARVATHI DEVI.A	
2	EEE	P.VINODKUMAR	
3	MECHANICAL	N.SREERAM	
4	H&S	S.NAGARAJU	
5	H&S	G.MADHURIMA	
6	ECE	D.HARITHA	
7	CSE	V.SUDHAKAR	
8	CSE	Mr. Gyan chand yadav	

  
COORDINATOR



  
PRINCIPAL  
Sanskriti School of Engineering  
Beedupalli Road, Prasanthi  
PUTTAPARTHI - 515 134.  
Anantapuramu (Dt) A.P.



## Internal quality assessment cell

**Objective:** To evaluate the performance of the students and prove quality education.

### **Methodology:**

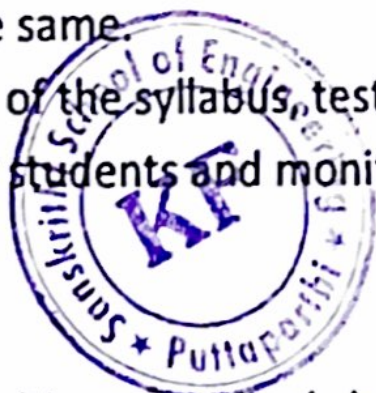
1. To have a record of attendance of the students and identity the irregular students.
2. To explore the reasons for their absence and counsel the students and follow certain corrective measures to make the students regular.
3. To conduct the regular tests chapter wise and unit wise and record the marks obtained in the test. To instruct the students who got less marks so as to focus concentration on the weak subjects and strengthen the same.
4. To give assignments to the students after completion of certain topics and see that all students submit the same.
5. To group the students on merit basis and classify them as group A, group B and group C.
6. To intimate the staff regarding proctor files of the students and counsel them based on the above facts.
7. To intimate the parents of students regarding the progress of the students as and when necessary and involve the parents in counseling of their wards.

### **Actions initiated:**

1. On every Saturday, the 1<sup>st</sup> year students who have less attendance are being counseled.
2. On every Wednesday 2<sup>nd</sup> year students who have less attendance are being counseled.
3. Based on the results of the students specially for 1<sup>st</sup> year students additional tutorial classes are conducted after 5'o clock every day for supplementary subjects. This action imparts certain practice and improvement in the performance of the students.
4. Tests are conducted for each chapter and each unit. The marks of the students are recorded and assessed the performance.
5. Parents are informed about the attendance of the students and also their marks in the unit tests.
6. Steps are taken to complete the syllabus well before 25days of the main exams by the staff and could achieve the same.
7. After completion of the syllabus, tests are planned for 2units in one test for all branches of 1<sup>st</sup> year and 2<sup>nd</sup> year students and monitoring the same.

### **Results:**

1. Found certain positive attitudinal change from students.
2. Progressive change in the performance of the students
3. A sort of confidence induced in students.
4. Parents got some satisfaction on their wads.



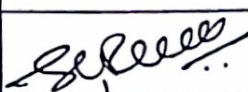
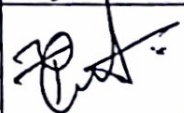
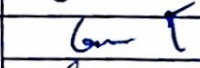

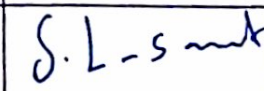

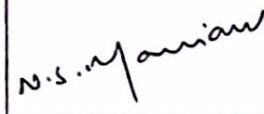
  
**Principal**  
Sanskriti School of Engineering  
Beedupalli Road, Prasanthingram,  
PUTTAPARTHI - 515 134  
Anantapuramu (Dt) A.P.



To

Information for chairman sir and Group director sir

Here with forming the various committee members for development of our institution.

S.No	Cell Name	Co-ordinator	Signature	Remarks(roles and Responsibility)
1.	Internal Quality Assurance Cell	Mr.T.C.Ramakrishnan AP/Mech		1.Identification the sub-committee member 2.Frequently meeting should be conducted.(once in a month) 3. Minutes and Circular should be recorded and maintain a separate file 4.Action plan for this semester( atleast two activity for every month) 5.Proof of the activity should filed(photo and text content) .
2.	Grievance Redressal Cell	Ms.Reshma Assistant Professor/CSE		
3	Placement Cell	Mr. Giridharan Menon Relationship Manager		
4.	Entrepreneur Development Cell			
5.	NSS Cell	Mr.K.Harinath Gowd Assistant Professor/Mech		
6.	Women Empowerment Cell	Ms.Jayalakshmi & Ms.Jayshree Assistant Professor/maths and civil		
7	Training, gate classes	Mr.Manian Assistant Professor/Maths		
8.	CDC class	Mr.T.N. Anil Kumar PRO		



  
Principal

**Principal**  
Sanskriti School of Engineering  
Beedupalli Road, Prasanthi,  
PUTTAPARTHI - 515 134,  
Anantapuramu (Dt) A.P.



INTERNAL QUALITY ASSESSMENT CELL

Minutes of the meeting with HOD on 5.5.2017

A meeting is held at 11 a.m. on 3.5.2017 with the following HOD's.

1. Dr.Ravichandran
2. Mr.Noor mohammed
3. Mr.Nagaraj
4. Mr.Hari Krishnan
5. Mr.Manian

The following points are discussed:

- 1 To identify the students who are absent for the test.
2. To intimate the students parents regarding the same and request the parents to instruct their children.
3. To inform the concerned proctor staff to counsel the students to motivate the students regarding preparation for the mid term and main exams.



  
Principal  
Sanskriti School of Engineering  
Beedupalli Road, Prasanthingram,  
PUTTAPARTHI - 515 134.  
Anantapuramu (Dt) A.P.



# Sanskriti School of Engineering

(Affiliated to JNTUA, Ananthapur & Approved by AICTE, New Delhi)

Puttaparthi-515 134.

## I B TECH II SEM 2016-17 TIME TABLE FOR 4.15 TO 5.00

	CE/EEE	ECE/MECH	CSE
MON	M-II	EPC	EC
TUE	EVS	NA/MSE	M-II
WED	EPS	M-II	DS
THU	EC	EP	EPC
FRI	EM/EC-I	M-II	EVS

## I B TECH I SEM 2016-17 TIME TABLE FOR supplementary subjects from 5.00 to 6.30 pm

	I B TECH
MON	CP
TUE	CP
WED	EP/EC
THU	ED
FRI	M-II

It is to inform that as per the instructions of higher authorities, it is proposed to conduct class / test in the hour of 4.15 to 5.00 pm for I B tech II sem subjects, as well as class from 5.00 to 6.30 pm for I B tech I sem subjects to improve the performance and results of the students. Hence the concerned staff members are requested to take the classes as mentioned in the time table.

1. Mr. rudresh
2. Mrs. jayalakshmi
3. Mr. nagaraju
4. Mr. sriram
5. Mr. sampath baric
6. Mr. Gyan chand
7. Mr. srinivasulu
8. Mr. ravichandran
9. Mrs. Anitha nehra
10. Ms. Jayasree



CC to Group director

Principal, SSE.

  
Vice principal  
Sanskriti School of Engineering  
Beedupalli Road, Prasanthi,  
PUTTAPARTHI - 515 134,  
Anantapuramu (Dt) A.P.

A.N  
2-25-17 3-25-17



INTERNAL QUALITY ASSESSMENT CELL

Minutes of the meeting with HOD on 5.5.2017

A meeting is held at 11 a.m. on 3.5.2017 with the following HOD's.

1. Dr.Ravichandran
2. Mr.Noor mohammed
3. Mr.Nagaraj
4. Mr.Hari Krishnan
5. Mr.Manian

*[Signatures of HODs]*

The following points are discussed:

- 1 To identify the students who are absent for the test.
2. To intimate the students parents regarding the same and request the parents to instruct their children.
3. To inform the concerned proctor staff to counsel the students to motivate the students regarding preparation for the mid term and main exams.

*[Handwritten signature]*  
P. NOORANABAI  
VICE PRINCIPAL.



*[Handwritten signature]*  
Principal  
Sanskriti School of Engineering  
Beedupalli Road, Prasanthnigram,  
PUTTAPARTHI - 515 134.  
Anantapuramu (Dt) A.P.

**Internal quality assessment Cell**  
**Minutes of Meeting held with HODs on 5.9.2017**

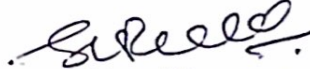
Minutes of meeting held on 5.9.2017 at 11.00 AM with the following HODs

- |                        |   |
|------------------------|---|
| 1. Mr Noor Mohammed    | (Computer science and Engineering)        |
| 2. Mr N.Pavan Kumar    | (Electrical & Electronics Engineering)    |
| 3. Mr Hari krishnan. s | (Electronics & communication Engineering) |
| 4. Mr Nagaraj          | (Mechanical)                              |
| 5. Miss Thanuja        | (civil)                                   |
| 6. Mr Nagaraj          | (H&S)                                     |

The Following Points are Discussed

- 1.To Identify the Students based on Their external examination results.
2. To Intimate the same results <sup>to</sup> with the parents of the students and request with feed back to instruct the student to motivate the student towards the good progress in studies.
3. To Inform the concerned proctor to counsel the student to motivate the student towards the good progress in studies.



  
IQA cell incarge

  
**Principal**  
Sanskriti School of Engineering  
Beedupalli Road, Prasanthingram,  
PUTTAPARTHI - 515 134.  
Anantapuramu (Dt) A.P.



**Sanskriti School of Engineering Puttaparthi**  
**Affiliated to JNTU ananthapuramu**

**Computer science and Engineering result Analysis 2 nd year II sem AY 2016-2016**

<i>Subjects</i>	<i>Failed No. of Students.</i>
Probability and Statistics 15A5440115A5440115A54	11
Soft ware Engineering 15A0540115401	9
Computer organization 15A054021	7
Microcontroller 15A044071	20
OOPJ 15A05403	15
FLAT 15A05404	14
MICI lab 15A04408	0
OOPJLab 15A05405	0
CO 15A05406	0

Total Pass %		46
Total fail %		54


**Mechanical Engineering Engineering result Analysis 2 nd year II sem AY 2016-2016**

<i>Subjects</i>	<i>no. of Students Failed.</i>
Probability and Statistics 15A54401	05
BEEE 15A99301401	11
Machine drawing 15A03401	0
Kinematics of Machinery 15A03402	2
Thermal Engineering 15A03403	1
TE lab 15A05404	14
MTlab 15A05405	0
CO 15A05406	0



Total Pass 53.84615

Total fail 46.15385

  
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